Public Examinations Summer 2009

EXAMINATION PROCEDURE FACT SHEET

Read the following information carefully and **ask** if you are unsure as it is essential that you attend the examinations fully prepared.

Start Times:

Morning	**8.45 am**	**(BCS @ 8:15)**
Mid-Morning	check timetable, times vary	
Afternoon	**1.30 pm**	

These may differ slightly from the times published.
You must line up in the playground in Exam Candidate Number order **15 minutes** before the start.

Location: **G.C.S.E.** examinations will take place **mainly** in the **Sports Hall.**
'AS' Level examinations will take place **mainly** in the **New Hall.**
Check - the board in the **C1 foyer**, look at the timetable.

Dress: **Year 11** - School Uniform **must** be worn. You will be sent home to change if you are dressed incorrectly.
Trainers are required in the **Sports Hall** only.

Behaviour: You are reminded to be **silent at all times** in the examination hall and **must face the front.**
Smiling at each other and writing on desks is a form of communication. You could be disqualified by the Examination Board for this type of behaviour.
You must remain in your seat until the examination is formally finished and the papers checked in.

Equipment: All writing equipment **must be in a clear plastic bag.** You will need:

2 black pens	**2 pencils**
rubber	**ruler**
sharpener	**coloured pencils**
protractor	**calculator**

Results: **AS and A2 Results are available on Thursday 20th August.**
GCSE Results are available on Thursday 27th August.
If you are unable to collect them, you may leave a stamped addressed envelope with the Examinations Office or alternatively write a letter authorising a parent or friend to collect your results. Adults (or friends not at Tomlinscote) must bring identification and know your date of birth.

Reminders:

- **Use of Tipp-ex/correction fluids is strictly forbidden. No mascots, food or drink.**
- **MOBILE PHONES and other electronic equipment are banned from Examination Hall.**
- **WARNING:** We do not have anywhere to store coats and bags and you are asked not to bring them to the examinations. If you do, they will have to be **left outside** and may get wet or have their contents stolen.